LAS POSITAS COLLEGE

BASIC SKILLS COMMITTEE

(BaSk)

**September 28, 2011**

**Room 2411A**

**MINUTES**

1. Present: Lisa Everett, Ashley McHale, Michelle Gonzales, Paula Schoenecker, Candita Wager, Robin Roy, Shubit Noor, Angela Amaya, Jonathan Brickman.
2. Update on **2010-2011 Basic Skills Allocation End-of-Year Report, 2011-2012 Basic Skills Allocation Action Plan and Expenditure Plan.**
	1. **Final report posted to BaSk website.**
3. Revisit BaSk Long-Term Goals
	1. Long terms goals included in the BSI Action and Expenditures Plans need to be revisited. The BaSk Committee has goals (handed down from Academic Senate and the Learning Skills Taskforce), but many of these goals are considered “activities” not goals. Mark Wade Lieu with State BSI recommends that most colleges revisit their Long-Term Goals during the 2011-2012 year.
	2. Goals should be written in a way that communicates what we are trying to accomplish through our activities. For example, “expansion of learning communities” would be considered an activity not a goal. The goal would describe what we are trying to accomplish with learning communities such as “increase student persistence.”
	3. Committee participated in a activity in which they attempted to draft long-term goals based on the current goals the committee is committee is working on. Ideas for goals included:
		1. Create staff development opportunities that better prepare faculty to provide a wider range of support to students in the classroom.
		2. Better prepare instructors to support students in the classroom.
		3. Improve awareness of the needs of the BS students across the curriculum.
		4. Improve instruction for BS students across the curriculum.
		5. Get students off to a strong start by making the matriculation process more transparent
		6. Increase percentage of students who complete online orientation and assessment.
		7. Increase the number of basic skills classes that receive embedded counseling, particularly in the basic skills math classes.
		8. Increase counselors, counseling services
		9. Fund staff development
		10. Increase retention, success and persistence in basic skills courses.
		11. Provide professional development that fosters a productive learning environment for students who need BS instruction.
		12. Improve first year success and persistence
		13. Implement effective developmental (basic skills) sequences
		14. Create clear and accessible sequences leading to certificates, degrees, and transfer
		15. Support large-scale changes to improve basic skills metrics.
4. November 1, 2011 Faculty Flex Day
	1. Still trying to find facilitator for Reading Apprenticeship.
5. Good of the Order?
6. Next meetings:
October 12, 2011 – NO MEETING due to the Strengthening Student Success Conference
October 26, 2011 – Regularly scheduled meeting